

MONARCH CHILD CARE SOCIETY  
10210 – 108 AVENUE, EDMONTON, AB T5H 1A8

\_\_\_\_\_  
NAME OF THE CHILD

1. Only parents are authorized to pick up their child(ren) unless specified otherwise by the court documentation provided to the program.
2. People listed as Emergency Contacts on the Emergency Information Form will be able to pick up the child(ren) only in the case of an emergency if parents are not able to be contacted or/and after closing time.
3. If parents are not able to pick up their child(ren), written permission needs to be provided to the staff or the director.  
Only e-mails or notes in the communication book listing the full name of the person picking up the child prior to pick up will be accepted.
4. An authorized pick-up person needs to have photo ID and be able to present it to the staff upon request.

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE